

How Do I Register? Easy as 1-2-3

1. First check out our class schedule to find the class that is right for your child. If you have any questions please give us a call. First time students sign up for classes by age. If you have past experience at gymnastics and would like an evaluation for proper placement, please give us a call at 248-852-7950.
2. Download the [Registration Form](#). Fill out the registration form and bring it in when you register. If you register over the internet, please keep in mind that the registration form must be turned in to the office no later than the first day of class.
3. [CLICK HERE to Register Online](#) or come in to register with a major credit card, cash or check. Any questions, please call us at 248-852-7950.

Policies and Procedures

I understand if the student is enrolled in a program that has installment monthly tuition I am continuously enrolled in the program and I will incur installment monthly tuition charges on my account until I submit a GTC Gymnastics & Activity Center class [drop request](#). This document may be obtained from the GTC front office or downloaded from our website www.gtcgymnastics.com. If I am dropping a class (with installment monthly tuition) it must be done on or before the last day of the month. If I drop a class after the month begins I will not receive credits and/or refunds for the remaining classes in the current month. I understand that GTC does not give make-up classes, credit and/or refunds for, but not limited to programs, classes, gymnastics, tumbling, cheerleading, clinics, camps, private lessons, birthday parties, drop in gymnastics or field trips, missed and/or cancelled due to holiday, vacation, illness, weather or any other reason. GTC does not issue refunds. All sales are final for any product and/or service purchased and/or provided by GTC. Contingent on availability GTC may issue a free pass to a Drop in gymnastics class for a missed class. If you should receive five classes during the month instead of four there will be no extra charge although it will be considered a makeup for classes missed while we are closed for holidays. We've found that during the course of a year this averages out nicely and is a far less confusing payment arrangement for everyone concerned. You are responsible to make timely payments of balances due on your GTC account. From the date of registration forward your entire account balance shall be due the 1st of each month. You understand this only applies to programs that have installment monthly tuition. Fees for other products and/or services shall be paid for at the time of purchase and/or registration. If your payment is not received on or before the due date, GTC will initiate electronic payments for any balances due on your account PLUS an administrative late fee of \$10.00. Payments will be processed with the payment method/information you have chosen on the [registration form](#) that is kept on-file with GTC. If provided, an e-mail notification will be sent any time a payment is processed. You acknowledge that this authorization will remain in effect until you notify the GTC Office in writing that the authorization should be terminated. If for whatever reason, payments cannot be processed and your account balance remains overdue, understand that enrollment in classes will be cancelled. You will be responsible for all costs incurred for collection of any delinquent payments, including but not limited to collection/ attorney fees/ court costs. You understand that monthly payment amounts may vary as

classes are added or dropped and as other charges/payments are applied to **your** account. A \$25.00 late/insufficient funds fee will be charged for all un-paid accounts monthly. New and updated billing, address and telephone information is the responsibility of the member, and not the responsibility of GTC to notify the member of expired/declined credit cards. All overdue accounts, including cancelled accounts, will be charged \$10.00 late fee each month until the account is paid in full or arrangements are made for payment. All currently enrolled students will be charged an annual registration fee of \$25 (per student) that will be posted to my account on the 1st of the month of my registration anniversary date with GTC. GTC reserves the right to modify the terms of this agreement with written notice.